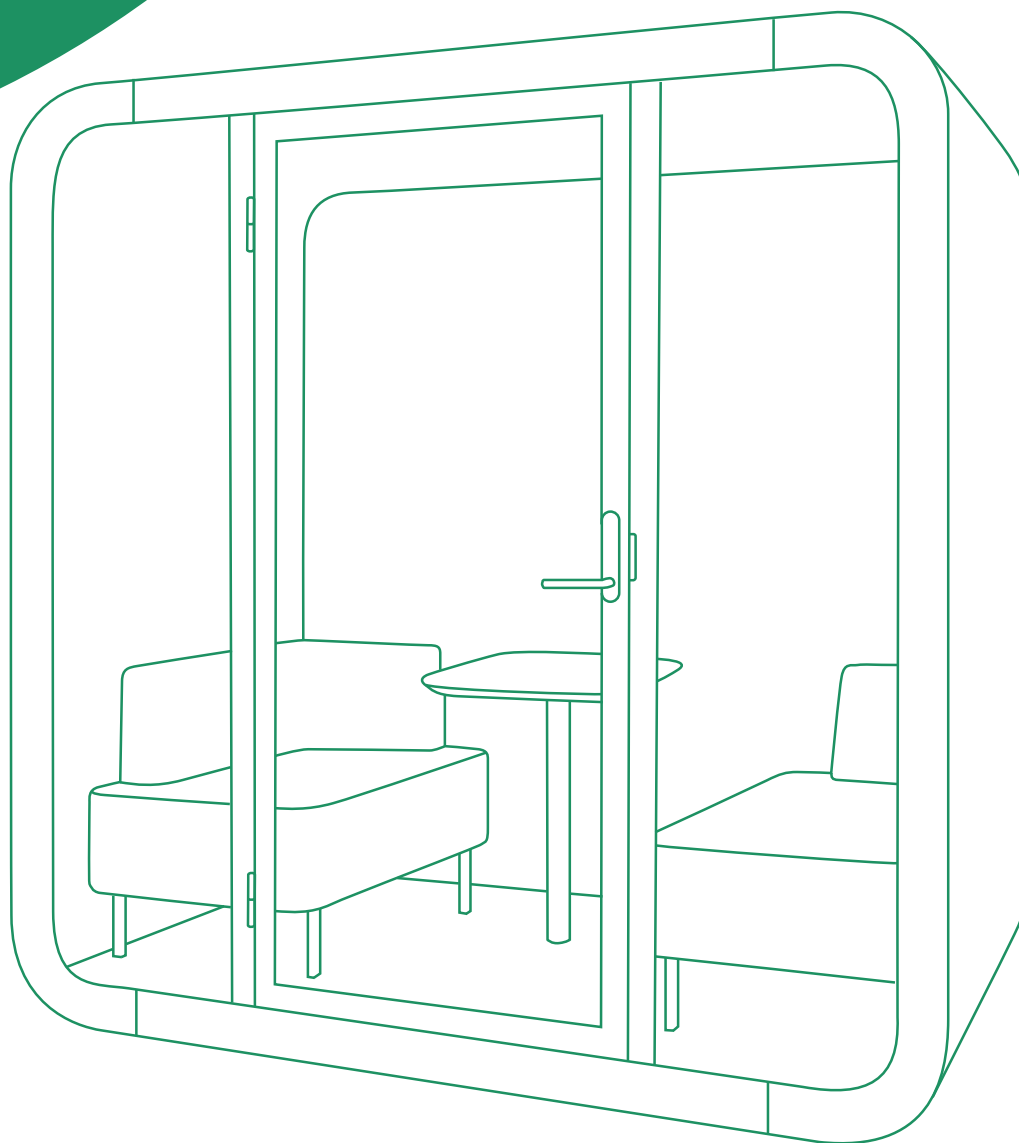


framery

SERIOUS ABOUT HAPPINESS



Framery Q
Basic care instructions

English
Version 1.0
Tampere, Finland 30.9.2021

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1 Important safety and product instructions

1.1 Preface

This instruction manual describes the maintenance of the product. Everyone involved in the maintenance of the product must read and understand the contents of the maintenance and safety instructions.

This instruction manual gives you necessary information for the correct maintenance.

1.2 Product information

The information in this manual corresponds to the product at the time of delivery. All information included in this manual is valid at the time of publication.

1.3 Copyright

This document must not be copied, presented, or delivered to a third party without explicit permission from Framery. The use of this document for any purpose other than those allowed by Framery is prohibited. Framery reserves the right to change the instructions related to the product without separate notice.

1.4 Manual contents

The maintenance instructions contain the following information:

- General information about the purpose and content of the instructions
- Information related to safety
- Maintenance instructions

1.5 Warning, information, and safety symbols in this manual

The warnings in this manual have been divided into the following two categories:

- The term "DANGER" indicates a hazardous situation which, if not avoided, will result in death or serious injury.
- The term "WARNING" indicates a hazardous situation which, if not avoided, could result in death or injury.

The safety symbols found in this manual may also be posted on the product. All personnel who install, disassemble, perform maintenance, or use the product are to be familiar with and observe all safety symbols, labels, and instructions about the action they are performing.

Table 1: Hazard



	An exclamation point symbol inside a colored triangle indicates a hazardous situation.
	

Table 2: Mandatory action








	A white symbol inside a colored circle indicates an action that must be taken to avoid a hazardous situation.
---	---




Table 3: Prohibited action

	A ring with a diagonal bar indicates an action that is not allowed.
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1.6 Main safety risks related to the installation, maintenance, disassembly, and use of the product

1.6.1 Installation, maintenance, and disassembly







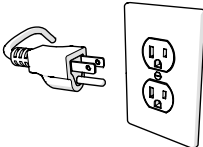

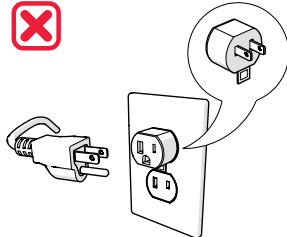
	WARNING! To reduce the risk of burns, fire, electric shock, or injury to persons, obey the following:
	Use cut resistant safety gloves during the installation, maintenance, or disassembly of the product.
	Use steel toed safety boots during the installation, maintenance, or disassembly of the product.
	Read and understand the instructions and plan your work beforehand.
	Obey all local rules and regulations regarding workplace safety.




	Keep the work site tidy and free from debris throughout the installation, maintenance, or disassembly process.
	Do not climb on top of the product or place any load on the roof of the product.
	Do not move the finished product by pushing if the optional casters are not engaged. The product is very heavy. Moving the product after installation without engaging the optional casters is not allowed.

1.6.2 Electrical safety



Input for the electrical system: 100-240 VAC (10 A) 50-60 Hz

The maximum load for the electrical system is 6.6 A.

	DANGER! To reduce the risk electric shock, obey the following:
	Disconnect the power cord from the power outlet before starting any cleaning, maintenance, or disassembly procedures. The power cord serves as a power disconnect device for pluggable equipment. The power outlet shall be located near the equipment and shall be easily accessible.
	WARNING! To reduce the risk of burns, fire, electric shock, or injury to persons, obey the following:
	Connect the power cord to a properly grounded outlet only.
	This product is for use on a nominal 120-volt circuit and has a grounding plug that looks like the plug illustrated in the figure below. Make sure that the product is connected to an outlet having the same configuration as the plug. No adapter should be used with this product. <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">   </div> <div style="text-align: center;">   </div> </div>





	Keep the power cord of the product away from heated surfaces.
	Do not use the pod if you notice any defects or damage to the electrical equipment.
	Do not connect any extension cords to the power outlet(s) of the product.

1.6.3 Fire safety





	<p>WARNING!</p> <p>To reduce the risk of burns, fire, electric shock, or injury to persons, obey the following:</p>
	<p>If safely possible to perform, disconnect the power cord from the power outlet if there is a fire inside the product.</p> <p>The power cord serves as a power disconnect device for pluggable equipment. The power outlet shall be located near the equipment and shall be easily accessible.</p>

Fire safety end devices (alarms, sprinklers etc.) can also be installed inside the pods (instructions available upon request). The need for end devices inside the pod is always determined by the applicable local authorities.

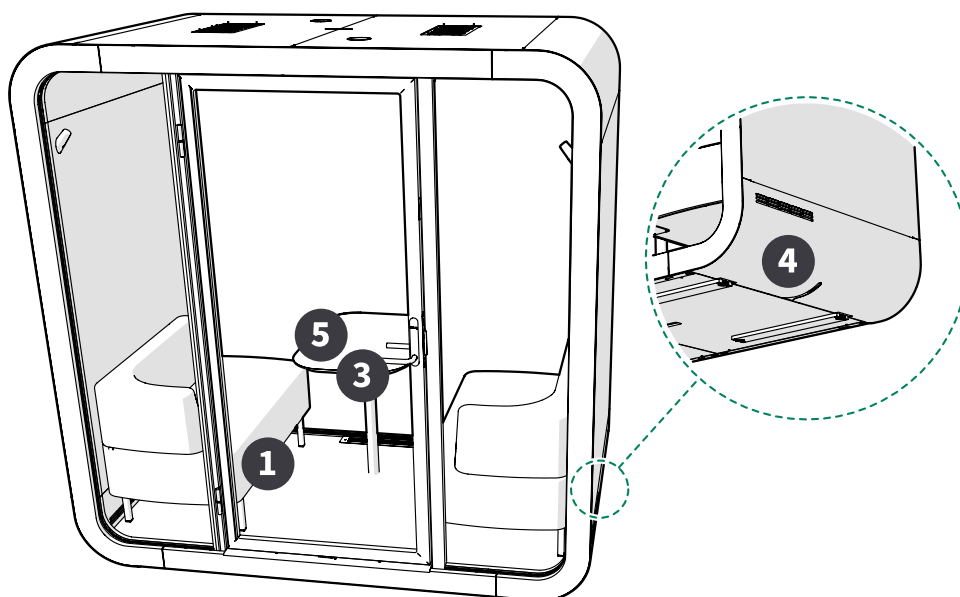
1.6.4 Lifting safety

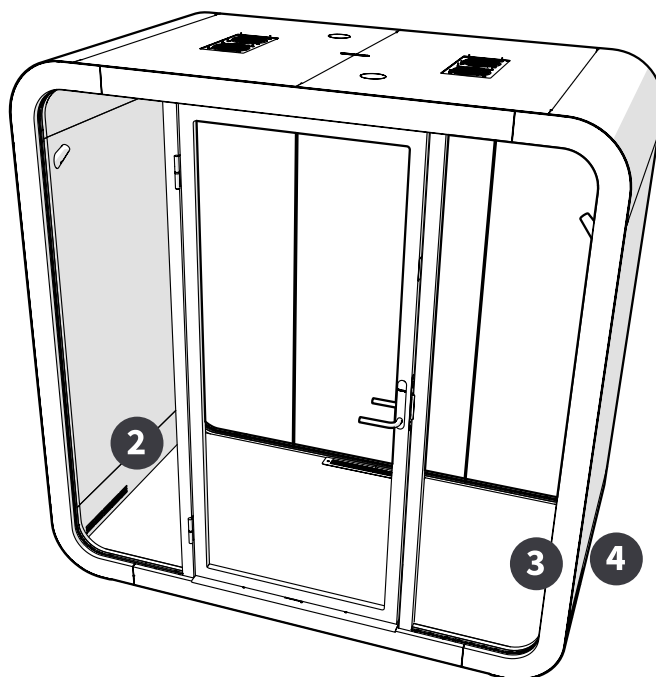
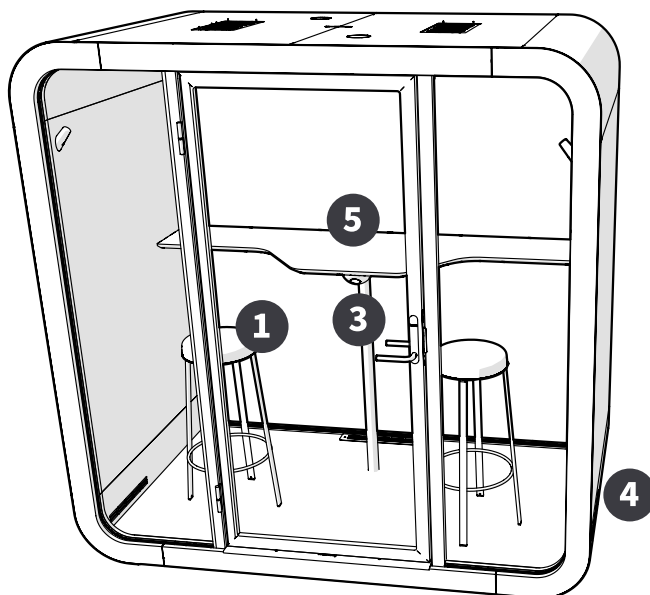
	<p>WARNING!</p> <p>To reduce the risk of injury to persons and damage to property, obey the following:</p>
	Obey all local rules and regulations regarding lifting ergonomics and lifting safety.
	Carefully plan all lifts before hand.
	Keep the work site tidy and free from debris.

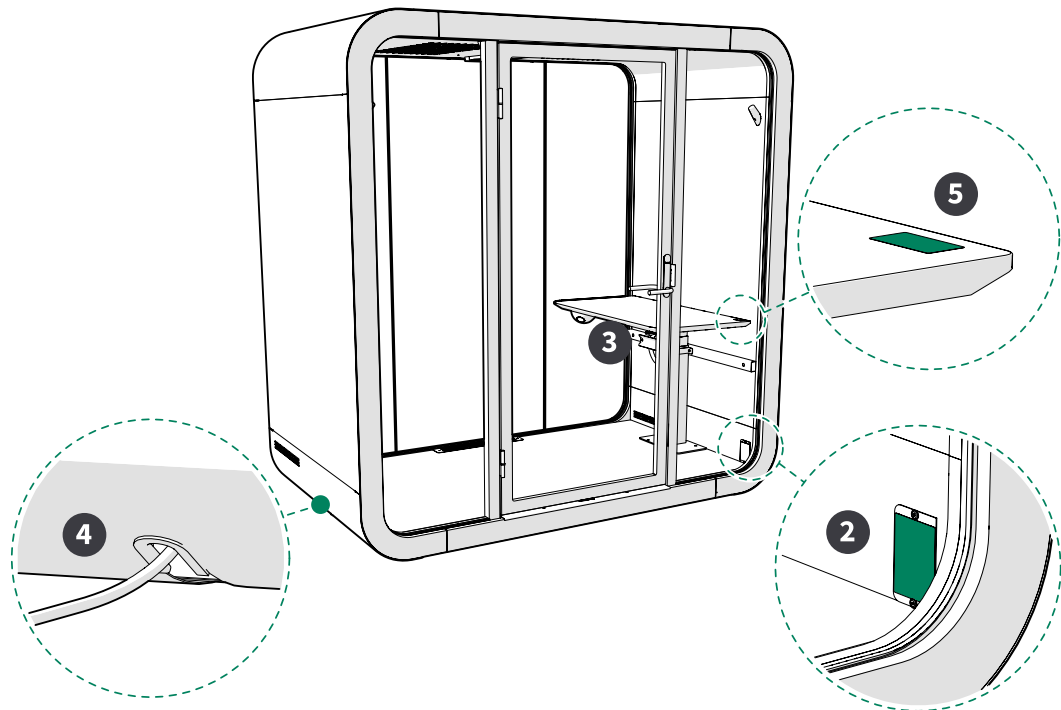
1.6.5 Moving the product on casters (optional)

	<p>WARNING!</p> <p>The product is very heavy. Moving the product on the casters requires planning and care. Make sure the product cannot tip over while moving.</p>
	<p>Only move the product on even surfaces: no cracks or thresholds over 3 mm (1/8 in) on the intended route.</p>
	<p>When moving the product, only push below the vertical middle. Do not tow the product.</p>
	<p>Do not enter the product if it is standing on the casters. It is only allowed to use the casters for moving the product. Return the full weight of the product onto the leveling feet immediately after relocation and level the floor.</p>



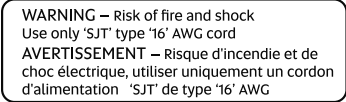

1.7 Location of Product Markings







Position	Label	Label text
1.	<div> This furnishing has not been evaluated for flammability or cigarette ignition resistance L'inflammabilité ou la résistance à l'allumage d'une cigarette n'a pas été évaluée pour cette garniture </div>	<p>Framery</p> <p>This furnishing has not been evaluated for flammability or cigarette ignition resistance</p> <p>L'inflammabilité ou la résistance à l'allumage d'une cigarette n'a pas été évaluée pour cette garniture</p>

Position	Label	Label text
2.		<p>Framery</p> <p>MANUFACTURED / FABRICATION</p> <p>Product / Produit FRAMERY Q FNF</p> <p>Input / Entrée 100-240 VAC (10 A) 50-60 HZ</p> <p>Manufacturer / Fabricant: Framery Oy WEB: www.frameryacoustics.com Email: info@frameryacoustics.com Made in Finland / Fabriqué en Finlande</p> <p>Attention! Always connect the product correctly to a grounded socket to avoid danger for fire or electrical shocks.</p> <p>Product evaluated class A (ASTM E84 / UL 723)</p> <p>Attention! Branchez toujours le produit dans une prise reliée à la terre pour éviter tout risque d'incendie ou de choc électrique.</p> <p>Produit de classe A (ASTM E84 / UL 723)</p>
3.		SN / N° de série:
4.		<p>WARNING - Risk of fire and shock Use only 'SJT' type '16' AWG cord</p> <p>AVERTISSEMENT - Risque d'incendie et de choc électrique, utiliser uniquement un cordon d'alimentation 'SJT' de type '16' AWG</p>
5.		<p>Framery</p> <p>WARNING Risk of injury Maximum table load 131 lbs / 60 kg</p> <p>L'AVERTISSEMENT Risque de blessure Poids maximal autorisé 131 lbs / 60 kg</p>

SAVE THESE INSTRUCTIONS

2 Tools and accessories

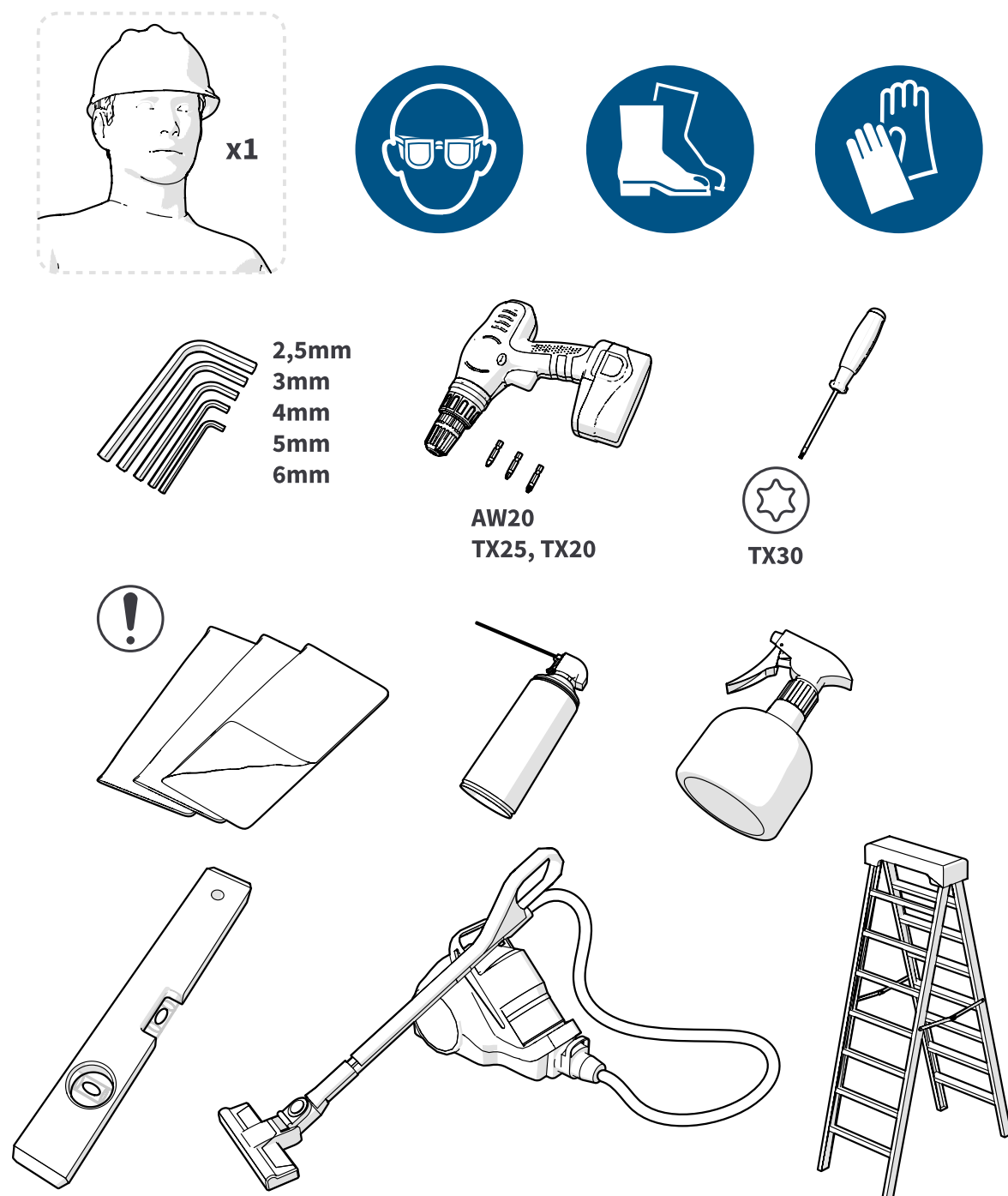


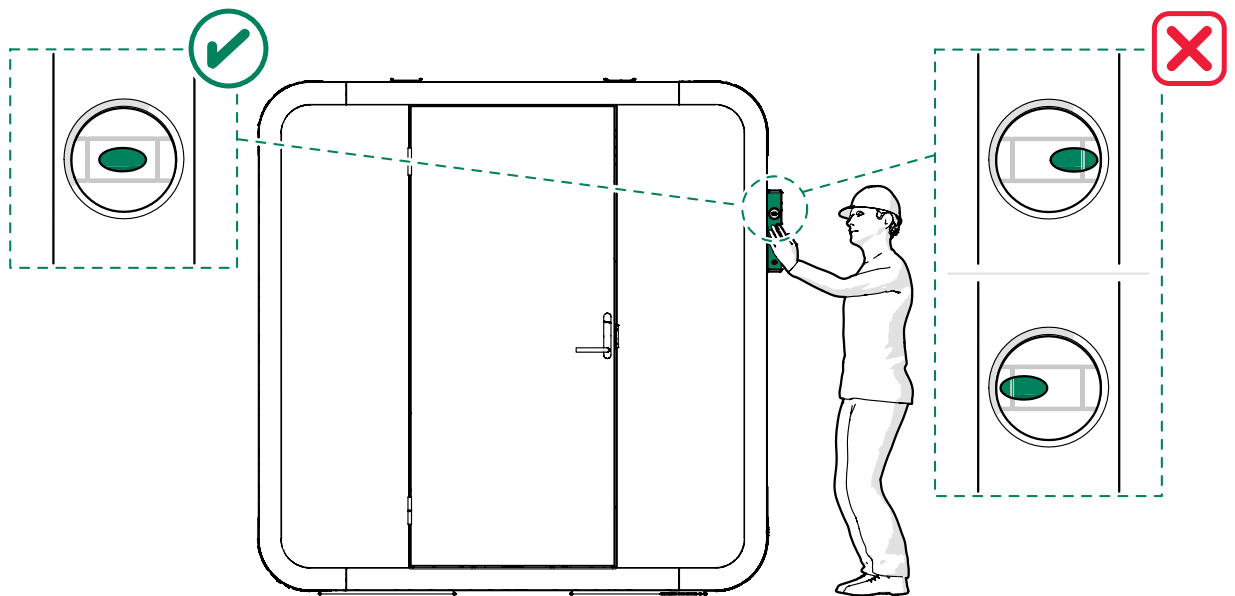
Figure 1: Tools and accessories needed for installation and maintenance



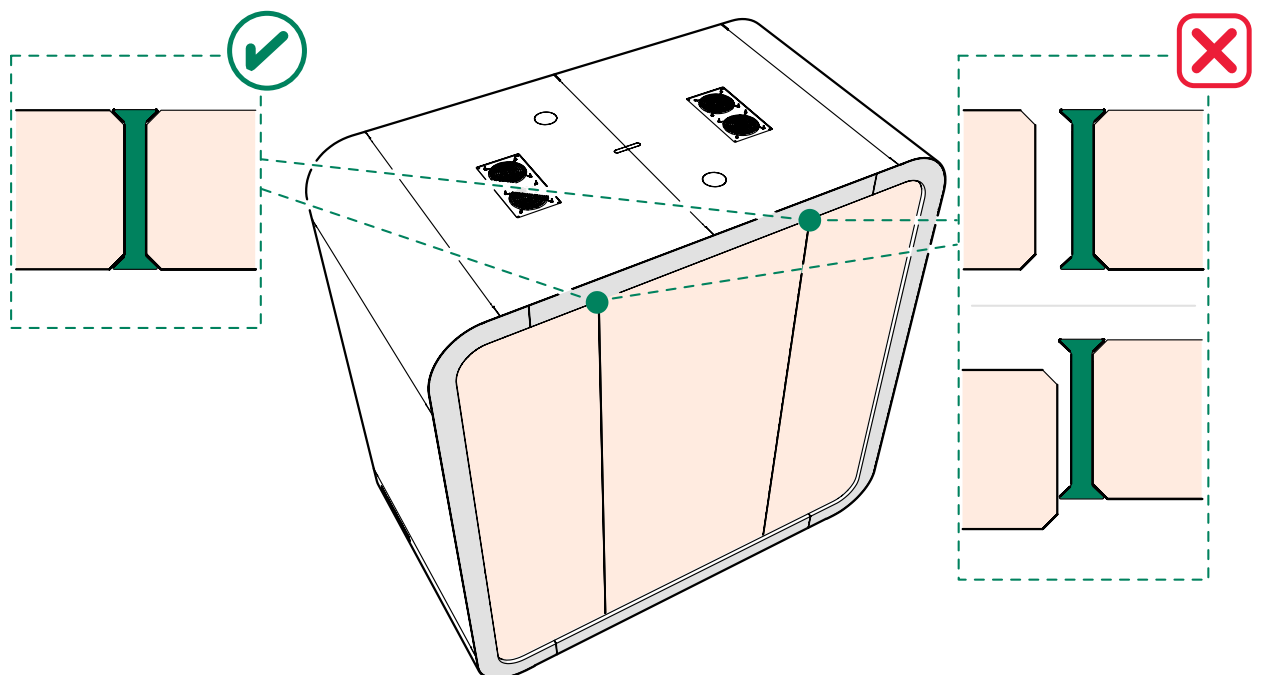
Note: Use a lint-free cloth to clean the pod.

3 Check the overall condition of the pod

1. Check the pod for wear and tear.
2. Check the pod for visual defects.
3. Check the straightness of the pod.



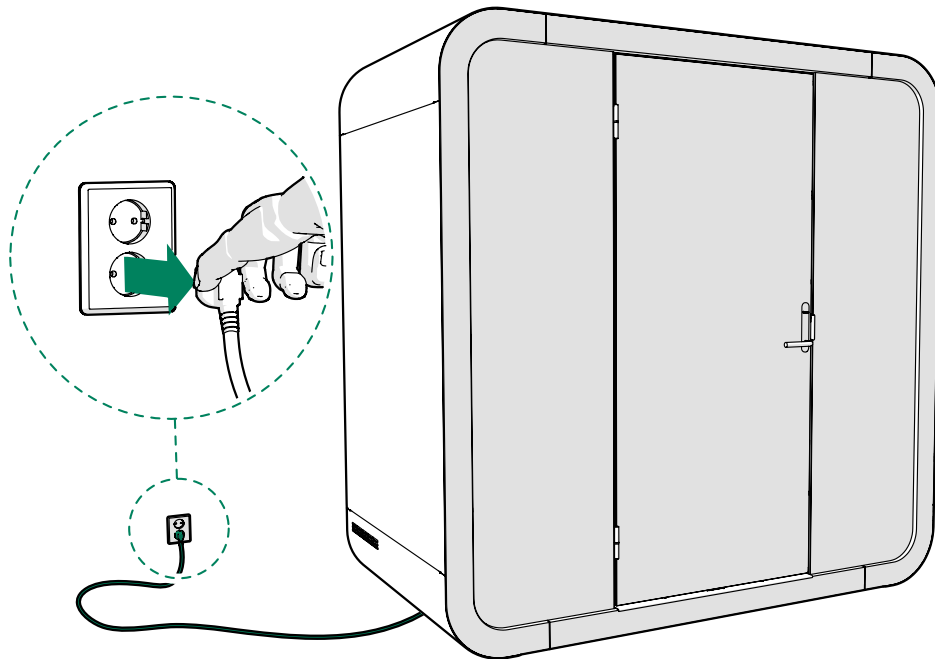
4. Check that the floor is level.
5. Check that there is no gap between the back glasses and that the back glasses are aligned.



6. Check sound insulation.
7. Check the functionality of electrical components.

4 Disconnect the power cord

To provide a safe working environment, disconnect the power cord.



5 Remove the furniture

Lift the sofas and seats out of the pod.

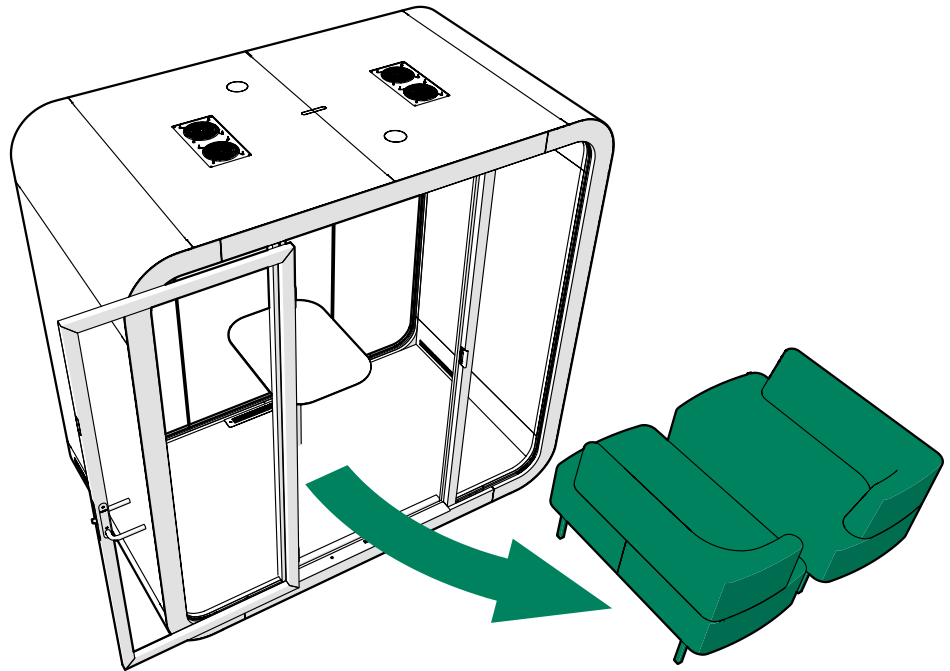


Figure 2: Framery Q Meeting Maggie

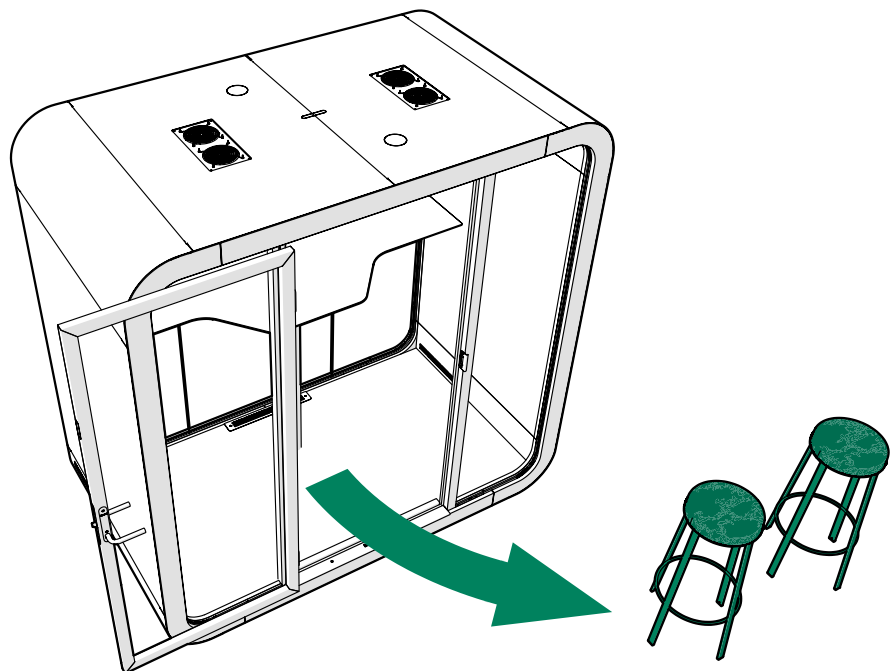
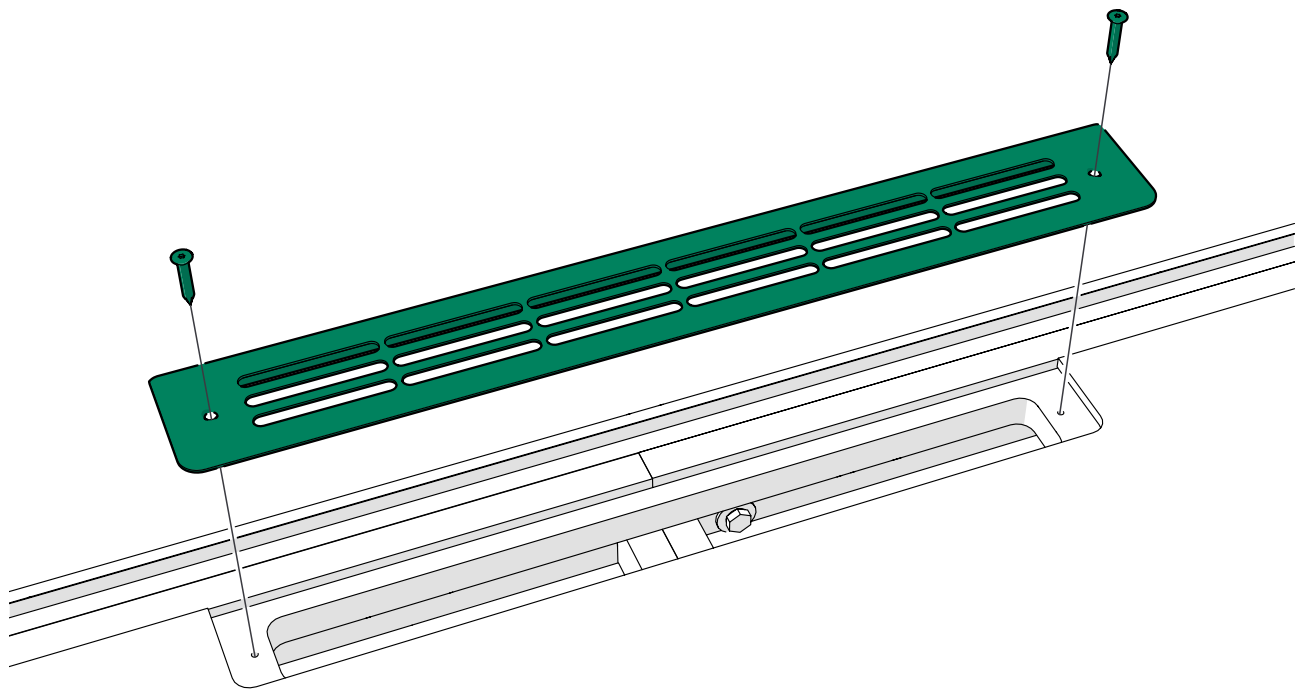


Figure 3: Framery Q Working with PAL

6 Remove the floor grid

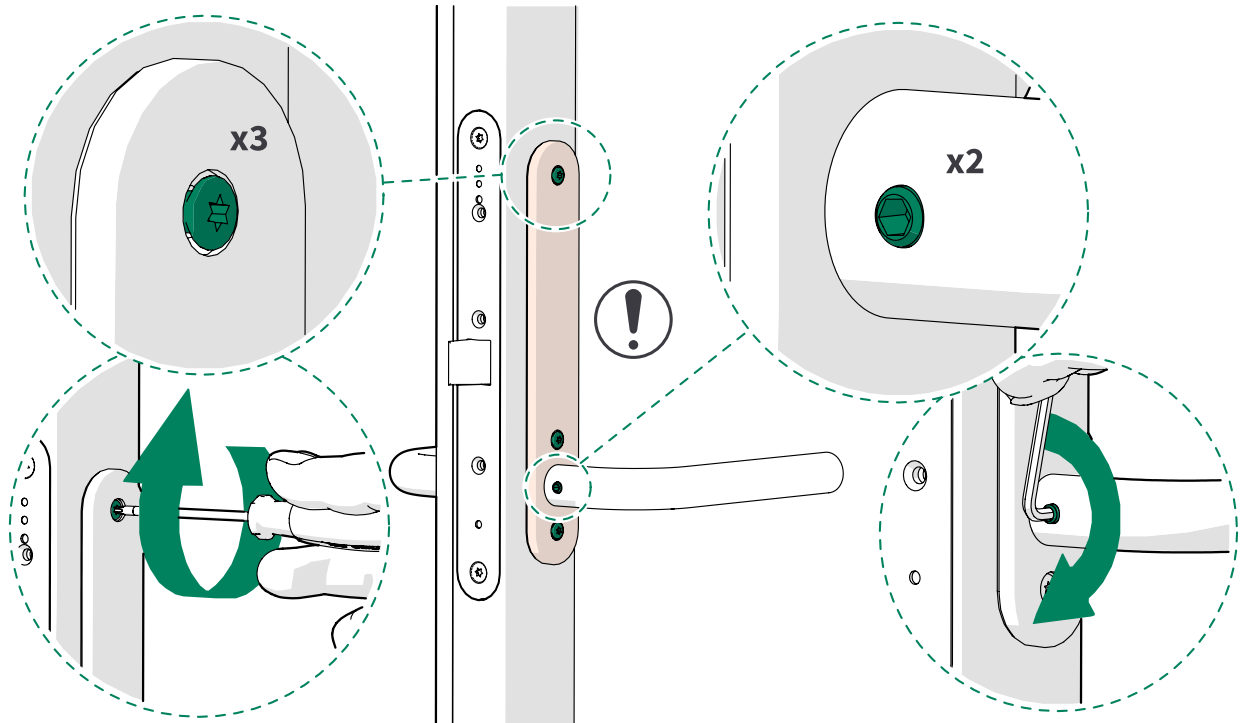
Unscrew the black 5x30 screws (2 pcs) and remove the floor grid.



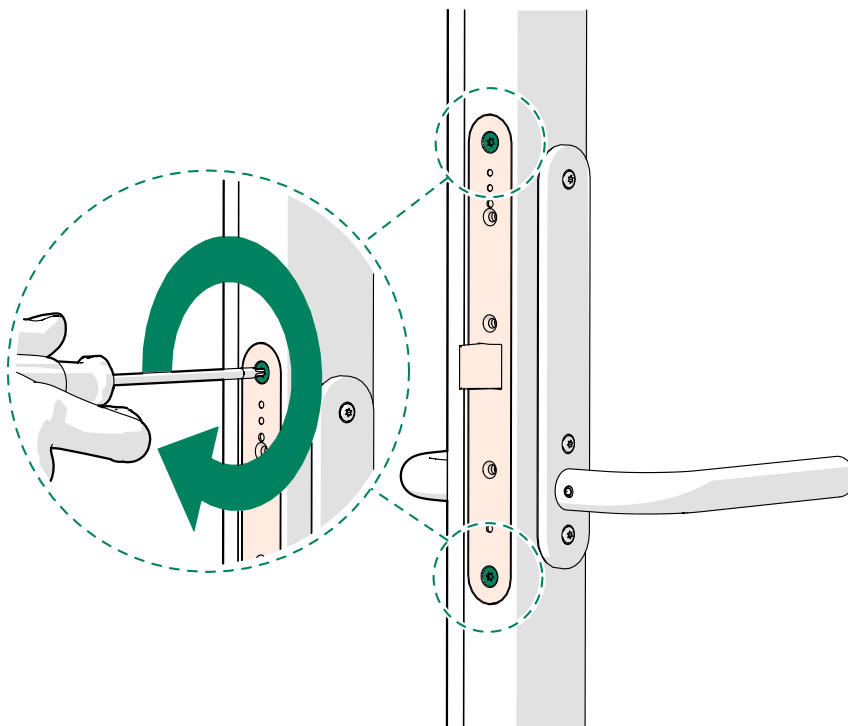
7 Service the door

7.1 Tighten the handle and lock screws

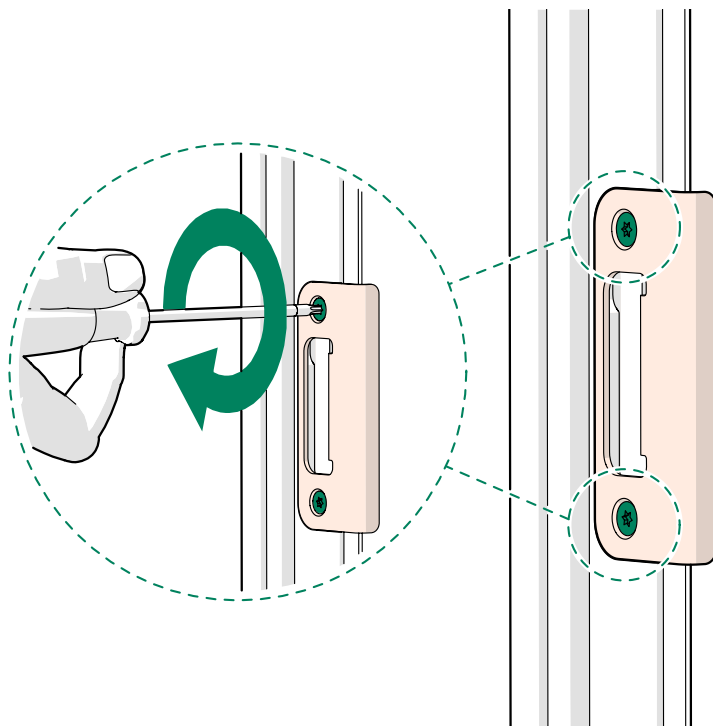
1. Tighten the screws on the inside handle and cover plate. Tighten the set screws on both handles.



2. Tighten the screws on the lock case.

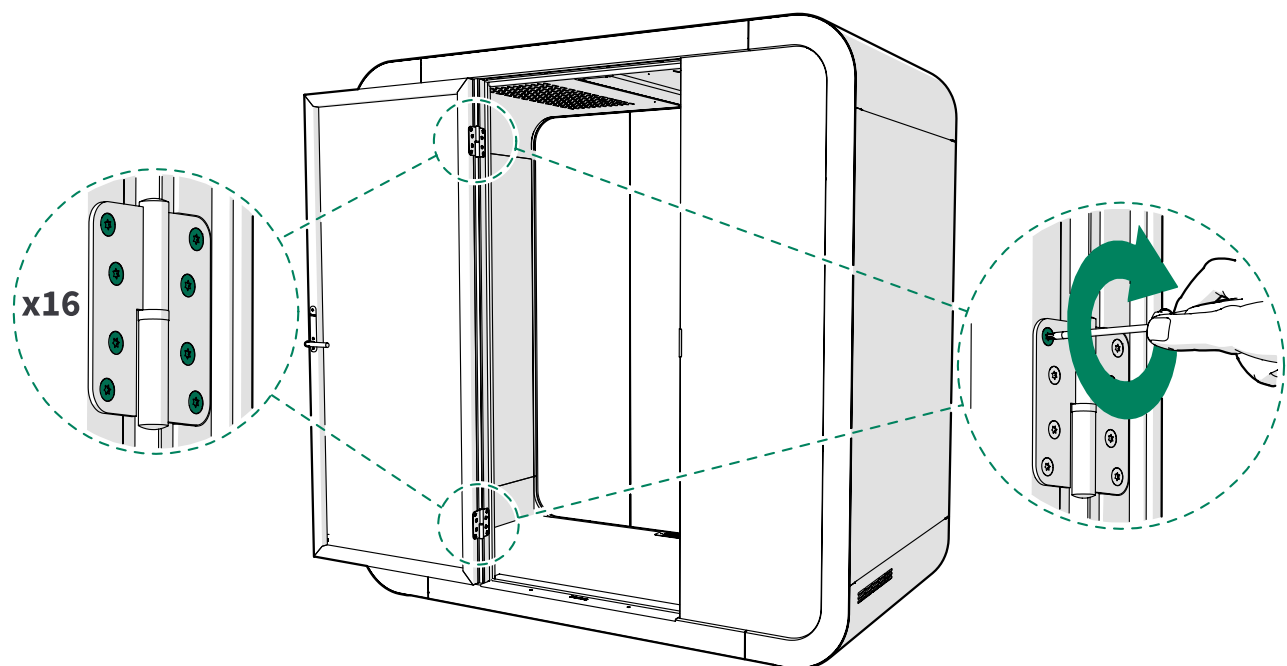


3. Tighten the screws on the strike plate.



7.2 Tighten the hinge screws

Tighten the xx (x pcs) hinge screws.



8 Tighten all the screws

1. Tighten the table top screws 4.25x25 wronic and M5x10 cylinder head screws.



Note: Do not overtighten the M6x20 screw in the turnable table (Framery Q Meeting Maggie).

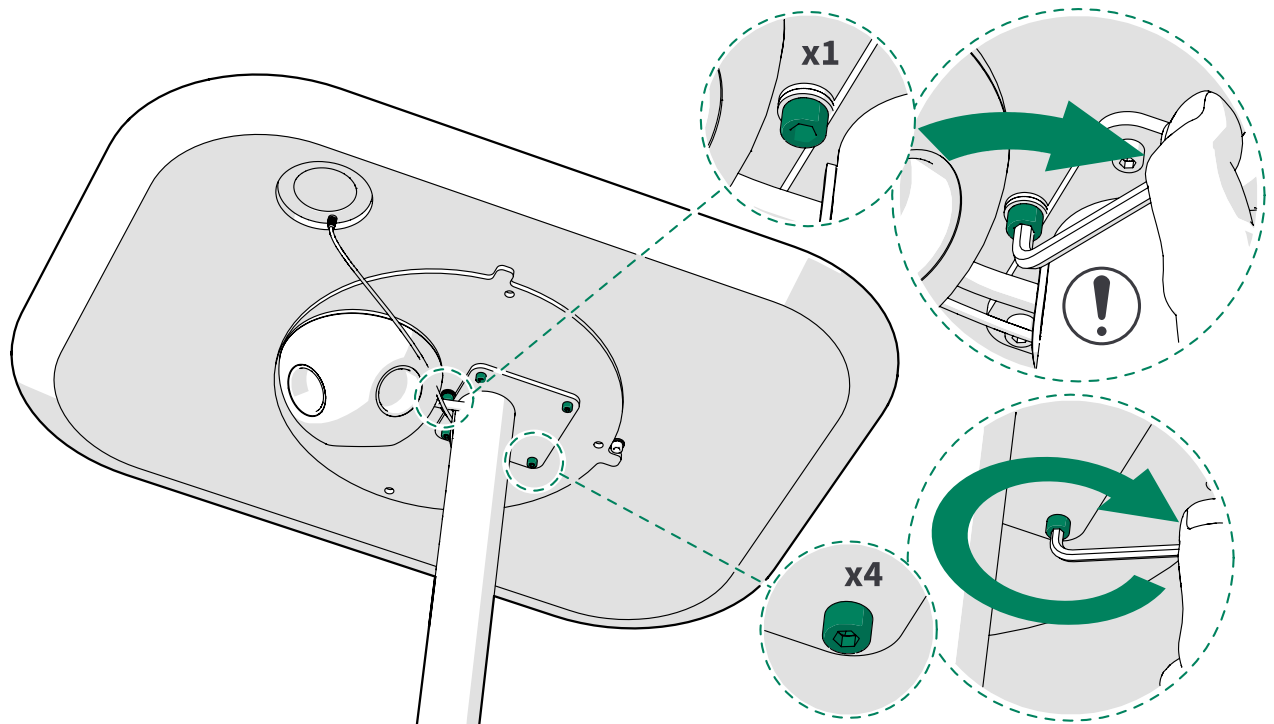


Figure 4: Framery Q Meeting Maggie

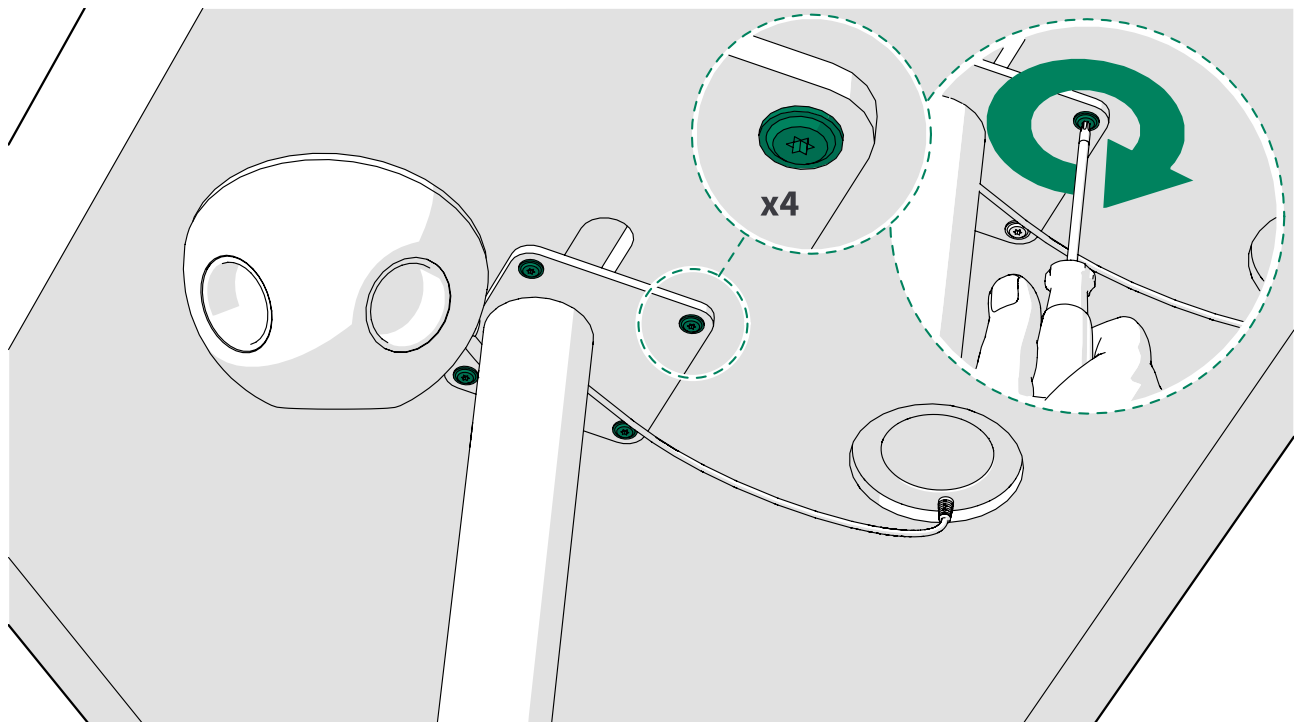
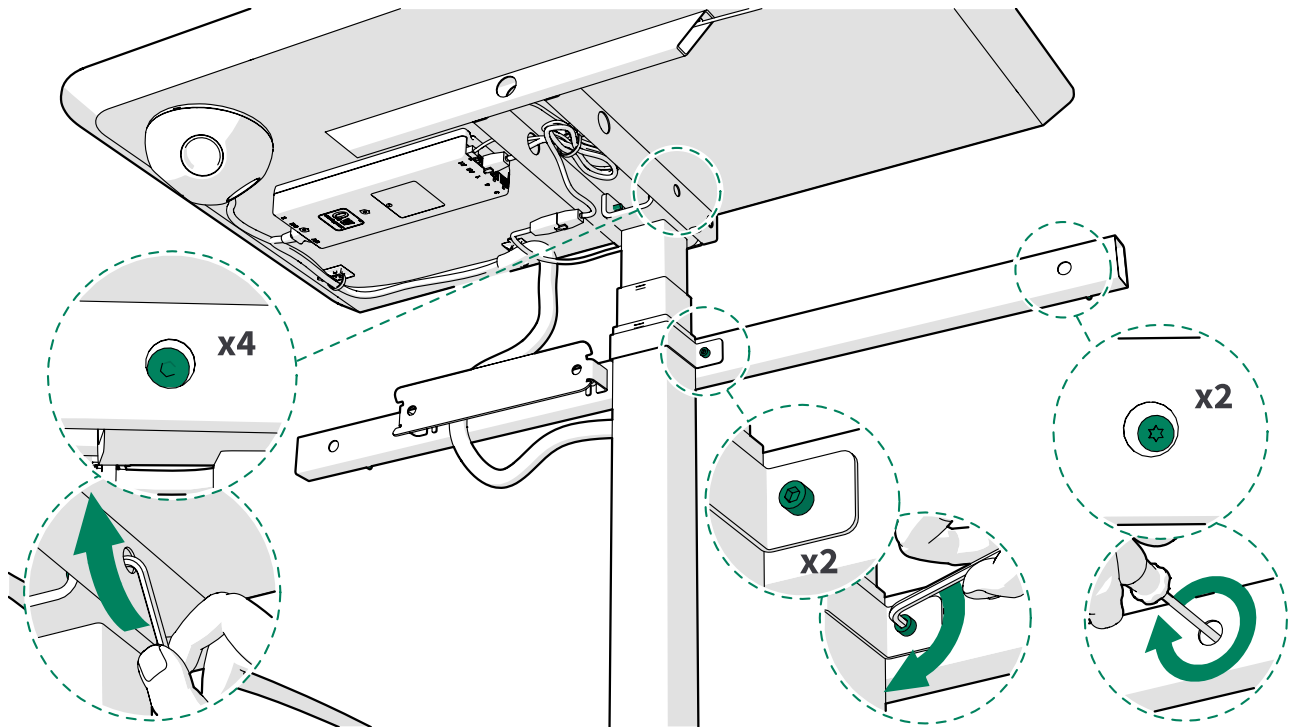
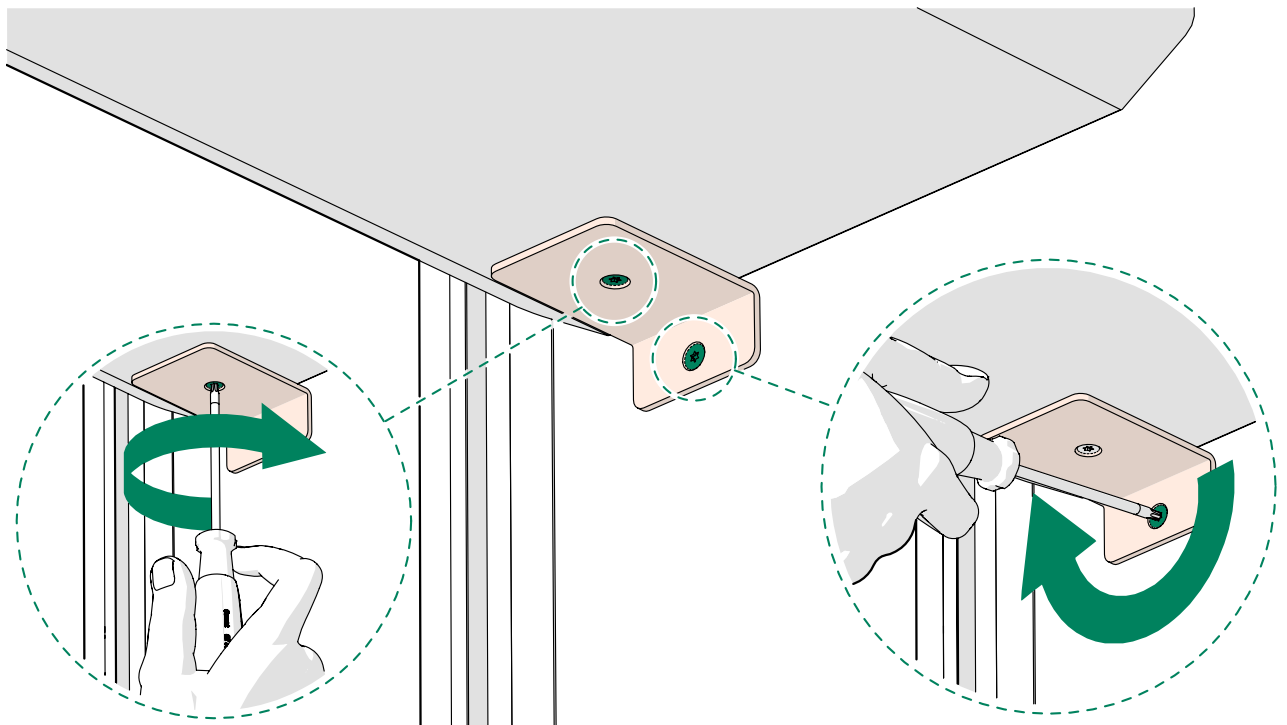


Figure 5: Framery Q Working with PAL

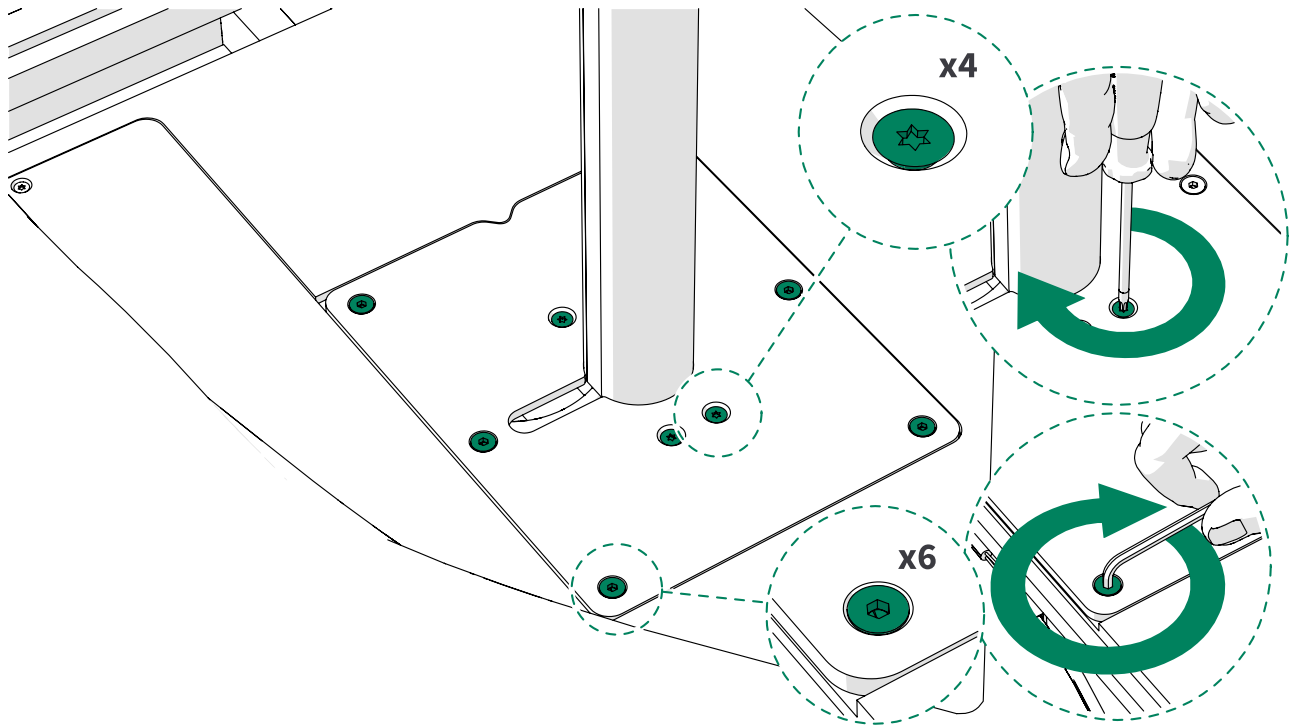
2. Tighten the table leg M6x20 screws and the support beam M6x12 screws (Framery Q Flow).



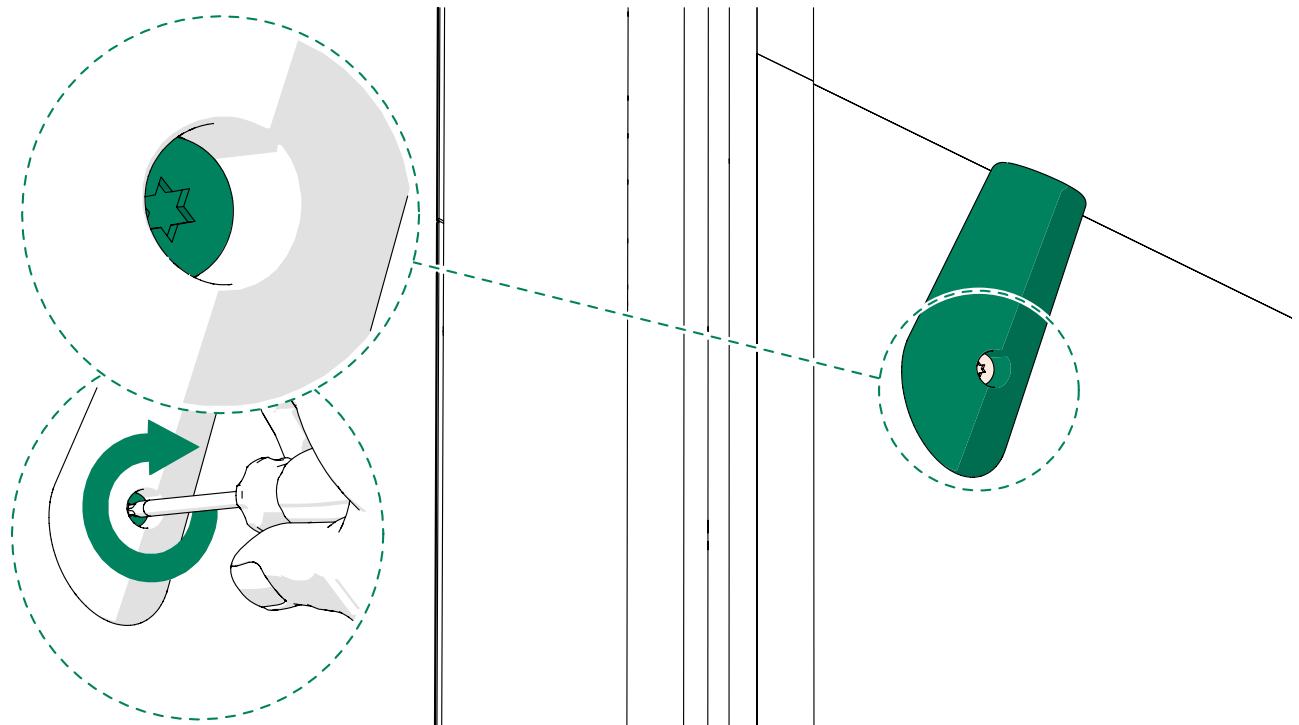
3. Tighten the screws on the table installation bracket. (Framery Q Working with PAL).



4. Lift the carpet and tighten the table base plate screws: M6x20 countersunk screws and 5x50 screws.



5. Tighten the black 5x50 coat hook screws.

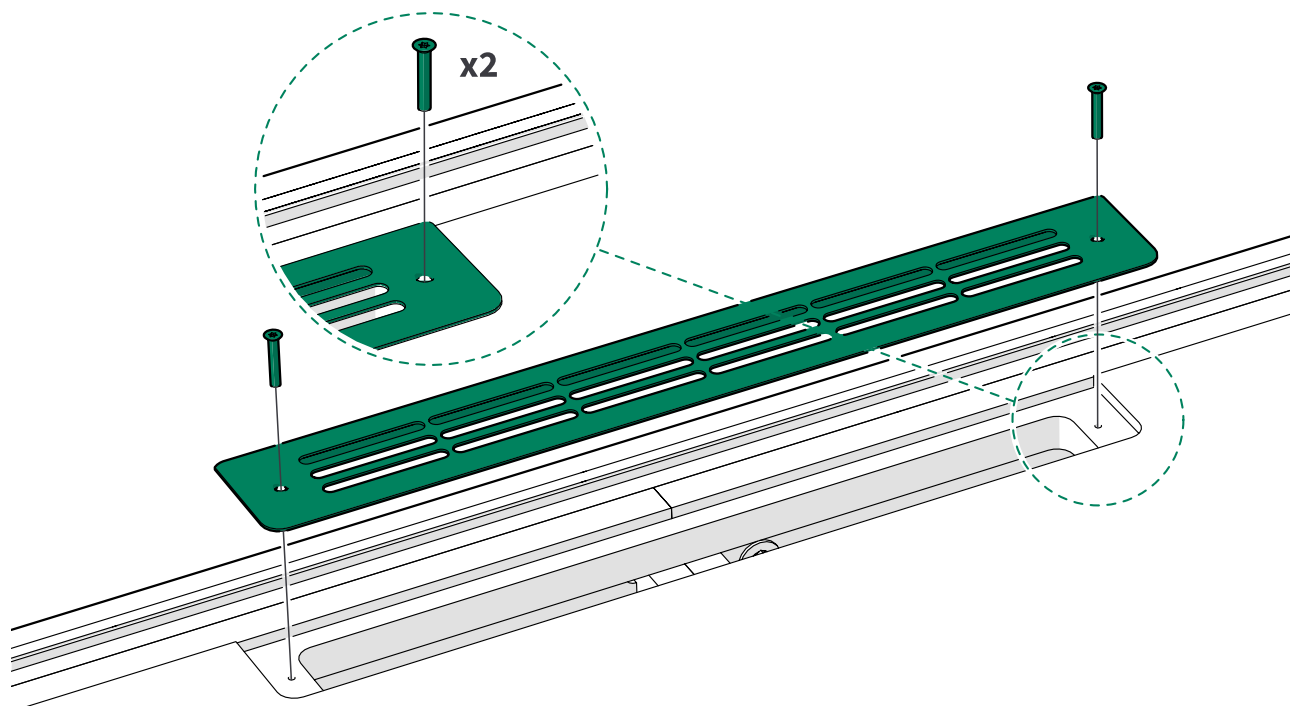


9 Install the floor grid

Install the floor grid with black 5x30 screws (1 pcs each).

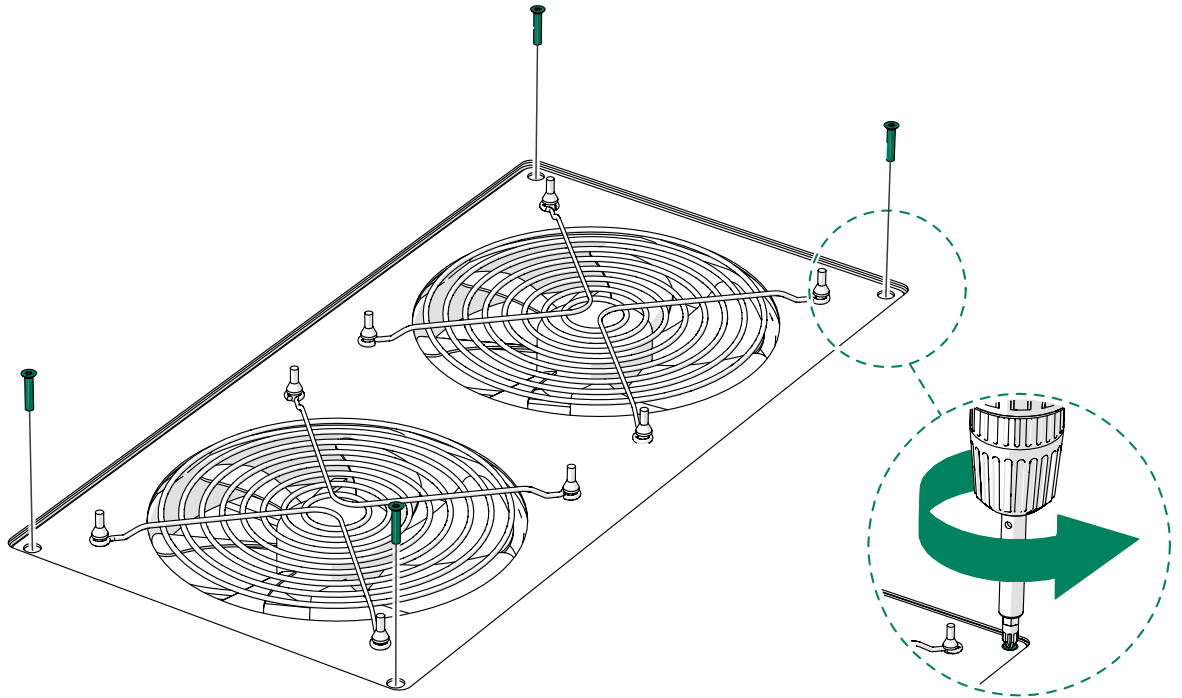


Note: Use the existing screw holes.

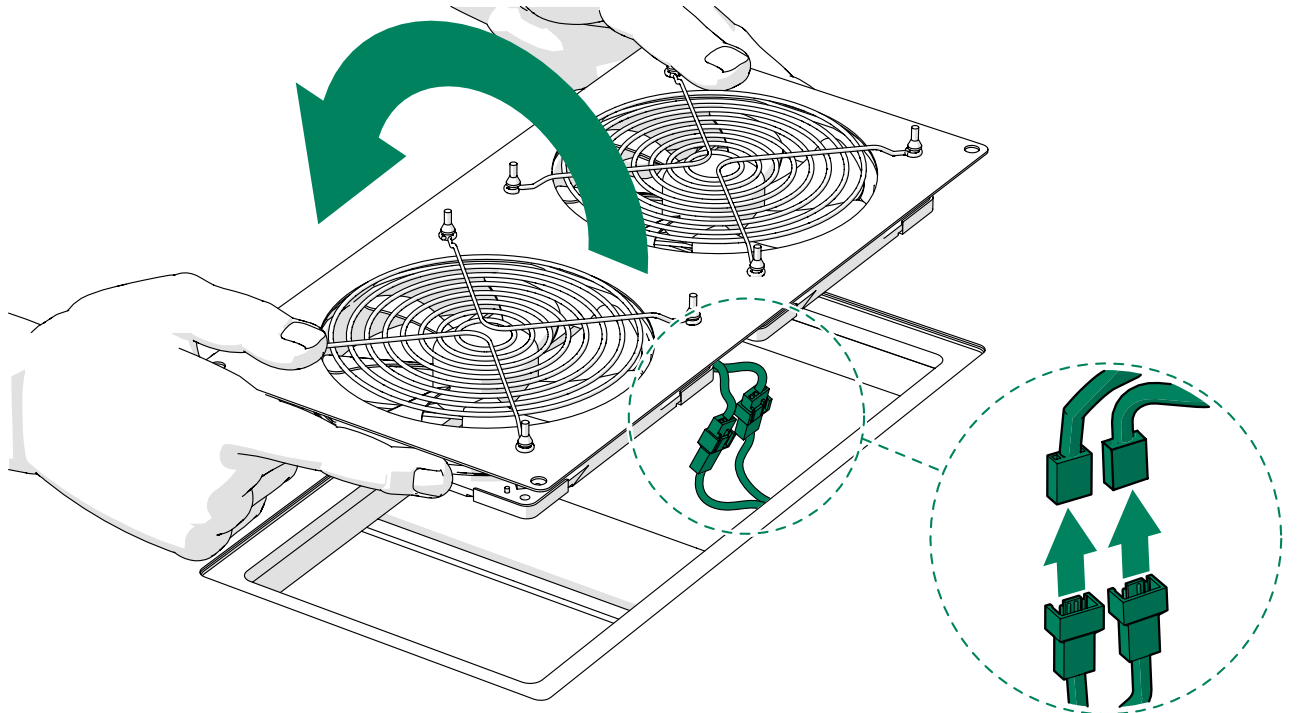


10 Clean the fans

1. Unscrew the 3.5x16 screws (4 pcs) holding the fan module in its place.



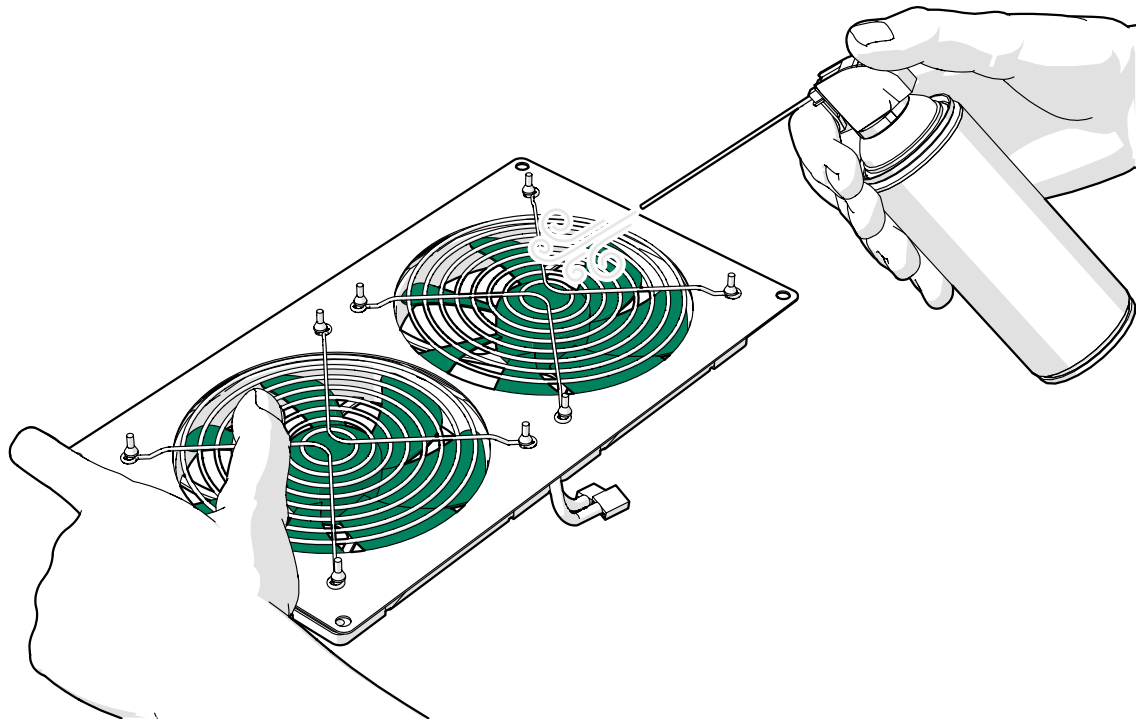
2. Lift the fan module out from the roof module and disconnect DC connectors.



3. Clean the fans with an air duster.



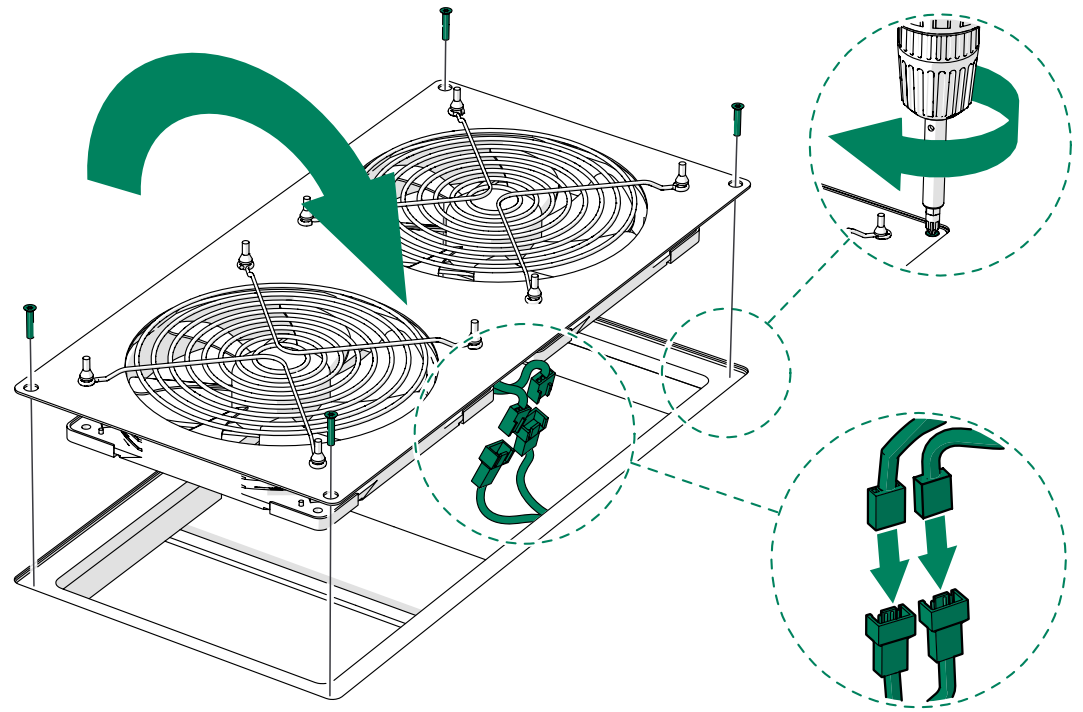
Note: Do not apply excessive pressure or suction to the fan blades.



4. Clean the parts under the fan module with a vacuum cleaner and a cloth.

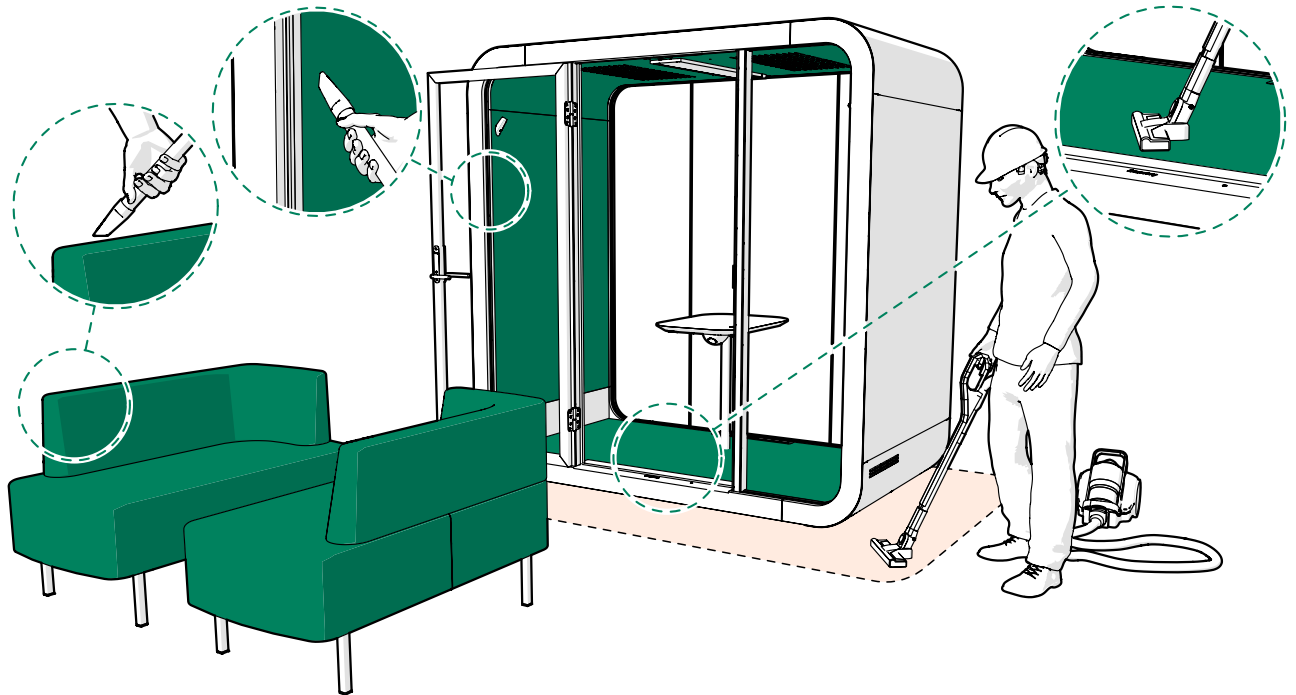


5. Connect the DC connectors and install the fan module with 3.5x16 screws (4 pcs).



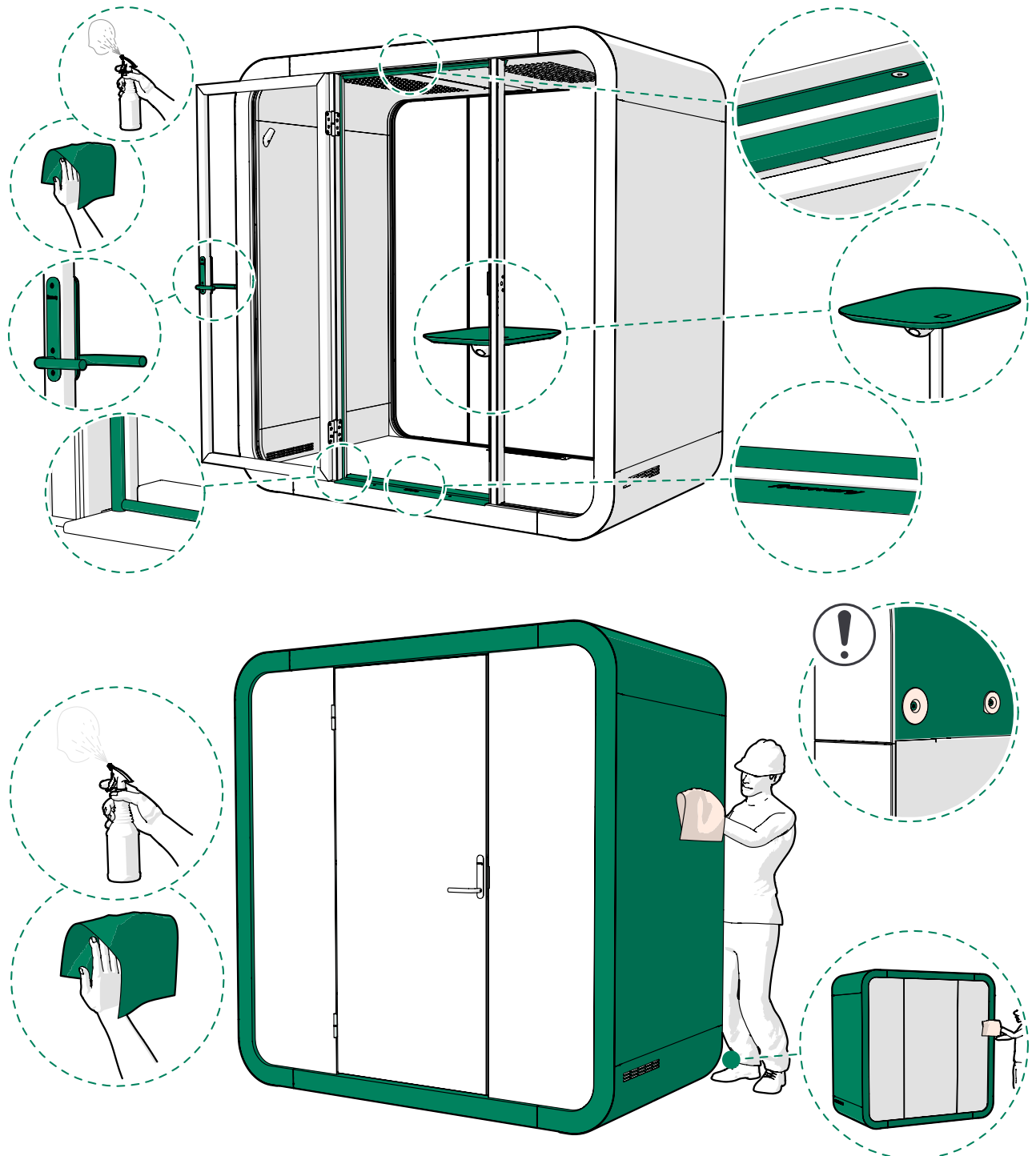
11 Clean the pod

1. Clean the carpet, seats, interior panels, and pod surroundings with a vacuum cleaner.

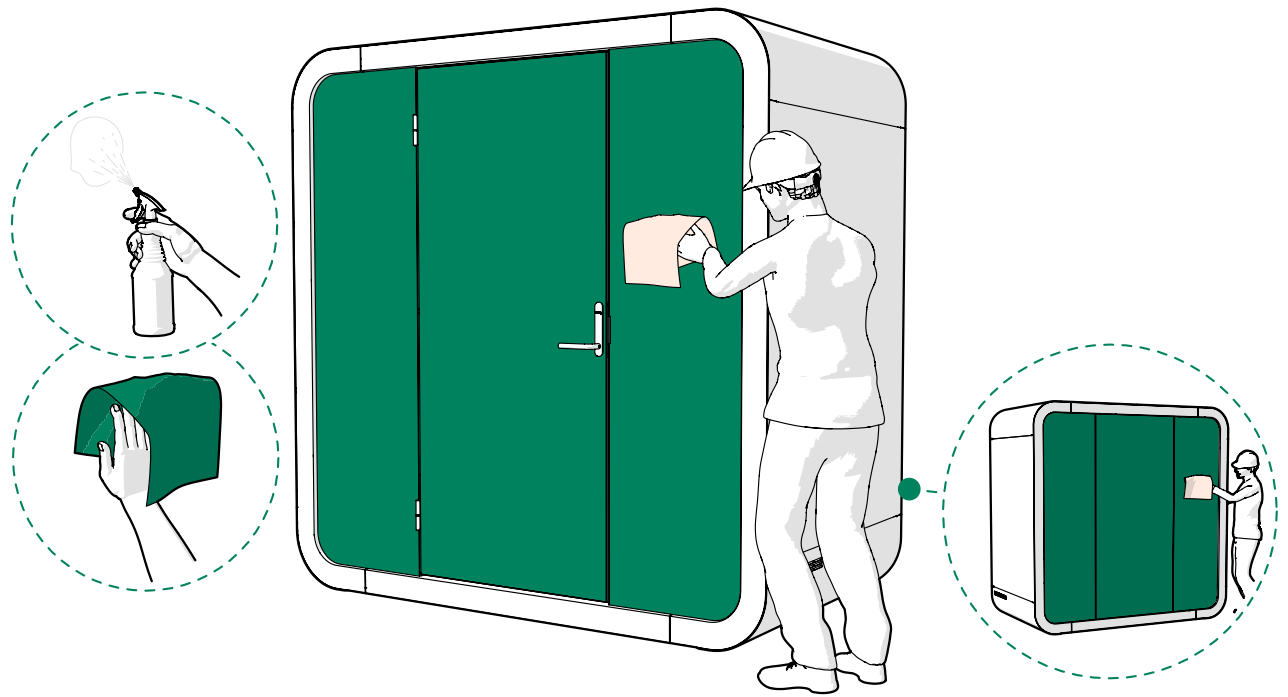


2. Clean the following surfaces with mild alcohol-based all purpose cleaner and a lint-free cloth.

- Table
- Door handle
- Threshold
- Door seal
- Frames
- Body covers

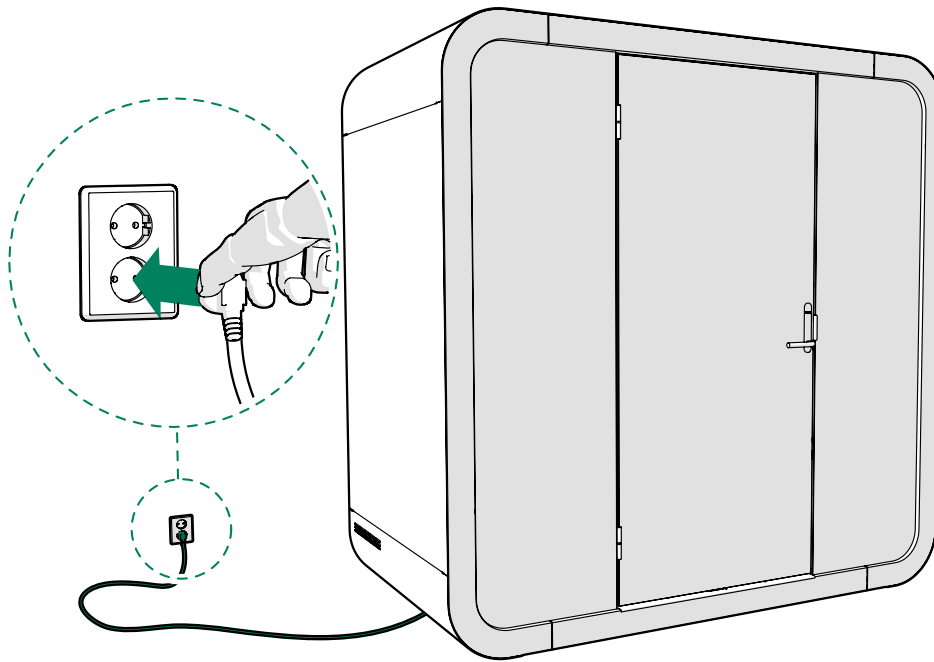


3. Clean the glasses with glass cleaner and a lint-free cloth.

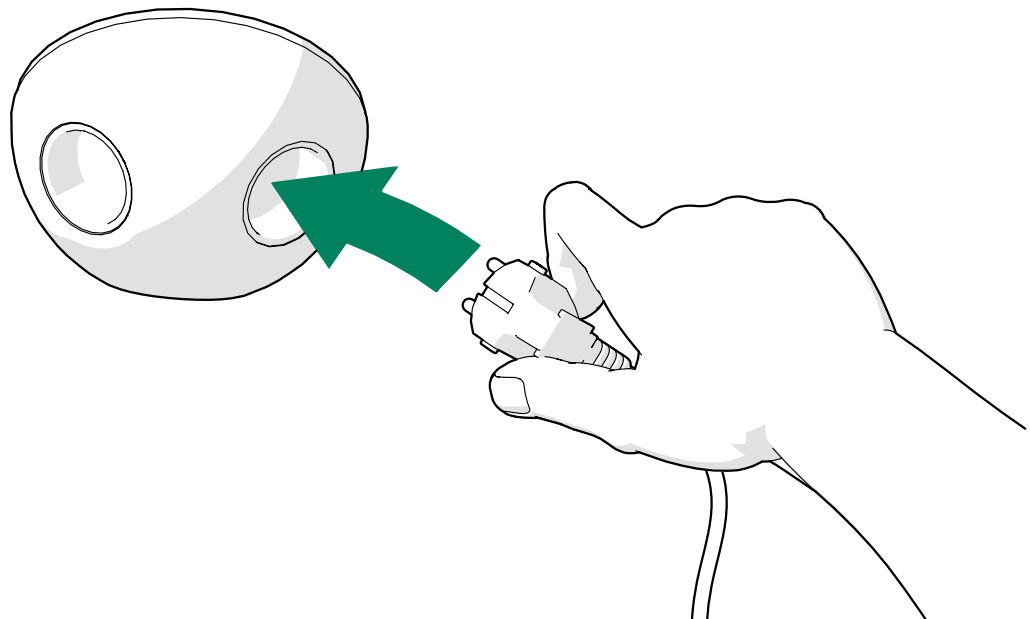


12 Check the functionality of electrical components

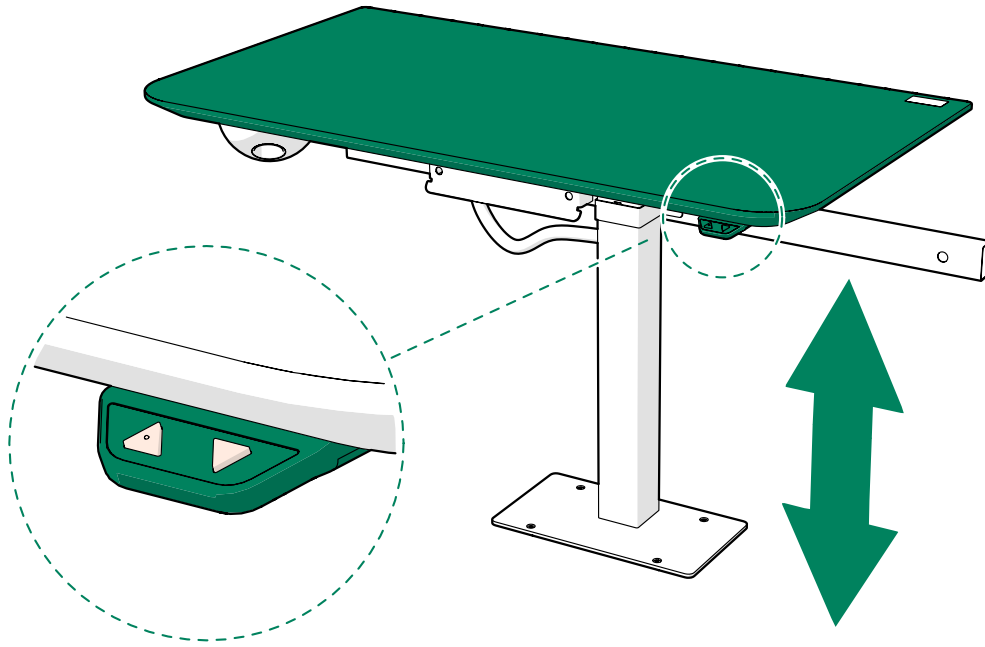
1. Connect the power cord.



2. Check that the light and fans turn on when you enter the pod.
3. Check that the power outlet in the table works.



4. If the pod is equipped with electric height-adjustable table (Q Flow), check that table moves up and down when pressing the buttons on the table hand set.



5. Step out of the pod. Check that the light switches off after approximately eight minutes of no activity.

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